Why we use pronouns in our email signatures at KW Hab:

Pronouns are the shorter words we use when we talk to or about someone instead of using their full name each time. **Having your pronouns in your email is a great way to let others know which pronouns to use when talking to you. By doing this we are showing respect to people's unique identities.**

The pronouns we use are often connected to our gender. Gender means whether - or how much - we feel we are a man, a woman, a non-binary person, or another gender. Some people are both a man and a woman and some people have no gender.

Here are some examples:

This is Wendy (she/her). She owns a fast food chain of restaurants. **Her** team never cuts corners. Like Wendy, people who identify as female might use the pronouns she and her.

This is Euphemia (she/they). Euphemia runs a bank. **She** is retiring this year. **Their** dream is to travel the world. In this example, she and they/their are Euphemia's pronouns.

This is Clarke (he/him). He likes bird watching and the outdoors. Like Clarke, people who identify as male might use the pronouns he and him.

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This is Kasey (they/them). They are athletic and **they** like to go hiking with **their** dog. Like Kasey, other people might use the pronouns they and them/their.

This is Ozzy (ze/hir). Ze is a talented wood worker. **Hir** work has won awards in **hirs** community. Like Ozzy, some people alternate pronouns, while some use none at all. This includes some non-binary people, those who identify with multiple genders or who don't identify with a specific gender at all.

This is Fara (Xe/xem). Xe loves to go fishing. **Xem** fishing skills has made **xem** the best fisher in the local area. Like Fara, some people prefer gender neutral pronouns.

Examples of Different Pronouns

__Disclaimer:__ These are just references to commonly used pronouns, there are many other pronouns and neopronouns that exist. Pronouns may also be used interchangeably based on a person's identity. Some people prefer to use their name without pronouns.

She/Her/Hers	He/Him/His	They/Them/Theirs	Ze/Zir/Zirs
It/Its	Xe/Xem/Xirs	Ze/Hir/Hirs	He/They/Theirs

References:

- Pronouns in Emails Handout inspired by <u>resource from Inclusion North.</u> Thank you to Inclusion North for pulling this information together in a clear and accessible way!

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